# M3 -TRAINING NOTEBOOK KEY = MODULE 3 | CHS 7, 8

# MODULE 3: ACCOUNTING INFORMATION SYSTEM Chapters 7 & 8

#### **Learning Objectives:**

- 1. Complete the steps in the accounting cycle in order to prepare the financial statements
- 2. Apply generally accepted accounting principles to the purchasing (inventory) process for merchandising companies

Stude	ent Outcomes:	Topic*	Ch & Time
3.1	Describe the purpose of the accounting system.		Ch 7 12 hours
3.2	Describe the purpose of journals and ledgers and their relationship.	F	
3.3	Analyze and describe how business transactions impact the accounting equation.	F	
3.4	Apply the double-entry system of accounting to record business transactions and prepare a trial balance.		
3.5	Explain the need for adjusting entries and record adjusting entries.		
3.6	Prepare the financial statements for the different types of business operations and ownership structures.		
3.7	Explain the purposes of the closing process and record F closing entries.		
3.8	Complete the steps in the accounting cycle and prepare financial statements.		
3.9	Describe the differences between the periodic and perpetual F inventory systems.		Ch 8 5 hours
3.10	Record business transactions using the periodic inventory F system and the perpetual inventory system.		
3.11	Describe the difference between the gross price method and the net price method.		
3.12	Record business transactions using the gross price method F and the net price method.		
3.13	Determine cash paid for inventory and operating expenses.	F	
3.14	Calculate payroll taxes.	F	

Module 3 Total Hours = 17

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NOTES:		
	AICPA ACCOUNTING PROGRAM	
	FOR BUILDING THE PROFESSION:  Advanced High School Accounting.	

#### M3-TRAINING NOTEBOOK KEY

# MODULE 3 | CHS 7.8

# **LEARNING OBJECTIVE 3.1:**

Describe the purpose of the accounting system.

**Accounting** is the information infrastructure of the firm/economy that permits it to achieve its objectives.

What are the three characteristics of an Accounting Event?

- 1. Specific to business
- 2. Measureable in monetary terms
- 3. Impacts assets, liabilities, and/or owner's equity

### LEARNING OBJECTIVE 3.2:

Describe the purpose of journals and ledgers and their relationship.

### **LEARNING OBJECTIVE 3.3:**

Analyze and describe how business transactions impact the accounting equation.

## **LEARNING OBJECTIVE 3.4:**

Apply the double-entry system of accounting to record business transactions and prepare a trial balance.

# **LEARNING OBJECTIVE 3.5:**

Explain the need for adjusting entries and record adjusting entries.

# **LEARNING OBJECTIVE 3.6:**

Prepare the financial statements for the different types of business operations and ownership structures.

# **LEARNING OBJECTIVE 3.7:**

Explain the purposes of the closing process and record closing entries.

# **LEARNING OBJECTIVE 3.8:**

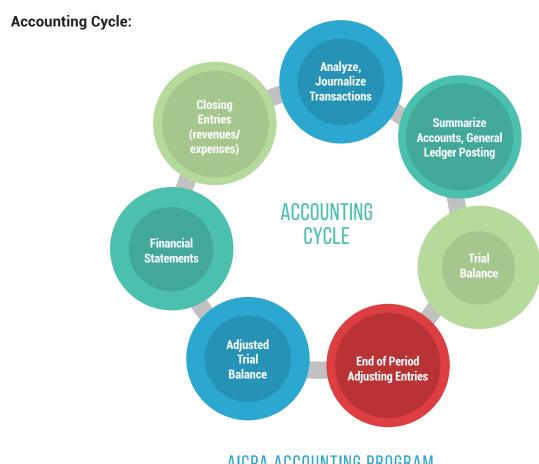
Complete the steps in the accounting cycle and prepare financial statements.

### **Accounting Equation:**



#### Notes:

- ✓ Every Accounting Event has two effects, one sacrifice and one benefit.
- √ Assets are economic resources.
- ✓ Both liabilities and owner' equity are equities.
- ✓ Liabilities are the *creditor's* claims.
- ✓ Owner's equity is the owner's claims.
- ✓ A balance sheet communicates the accounting equation in report form.



AICPA ACCOUNTING PROGRAM FOR BUILDING THE PROFESSION:

Advanced High School Accounting

### From www.mhhe.com/ainsworth7e - Chapter 7 Additional Problems

- P7.1 Kendall Corporation began operations on March 1, 2016 and completed the following transactions during its first month of operations.
  - A. Issued common stock for \$100,000.
  - B. Paid \$18,000 for a one-year lease on office space.
  - C. Purchased office equipment costing \$35,000 by paying \$5,000 cash and signing a five-year note for the balance.
  - D. Purchased office supplies on account, \$750.
  - E. Sent a bill for \$4,500 to a customer for services performed.
  - F. Received \$1,000 from a customer for services to be performed next month.
  - G. Paid employees for hours worked, \$1,025.
  - H. Paid half of the amount owed for office supplies in transaction (D), \$375.
  - I. Received, but did not pay, the monthly telephone bill, \$275.
  - J. Paid a dividend to owners, \$2,000.

#### Required:

- 1. Determine the effect of each of the preceding events on the accounting equation.
- 2. Prepare the general journal entries to record each of these events. Use T-accounts (see next page) to keep track of balances. Do not prepare the adjusting entries.
- 3. Prepare the income statement for the period.
- 4. Prepare the statement of cash flows for the period.
- 5. Prepare the statement of retained earnings for the period.
- 6. Prepare the balance sheet at the end of the period.
- 7. Prepare the closing entries—use T-accounts.

#### 1. P7.1

- A. Assets increase, owners' equity increase
  - B. Assets increase, assets decrease
  - C. Assets increase, assets decrease, liabilities increase
  - D. Assets increase, liabilities increase
  - E. Assets increase, owners' equity increase
  - F. Assets increase, liabilities increase
  - G. Assets decrease, owners' equity decrease
  - H. Assets decrease, liabilities decrease
  - I. Liabilities increase, owners' equity decrease
  - J. Assets decrease, owners' equity decrease

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2	Α.	Cash	100,000	)
		Common stock		100,000
	B.	Prepaid rent	18,000	
		Cash		18,000
	C.	Office equipment	35,000	
		Cash		5,000
		Note payable		30,000
	D.	Office supplies	750	
		Accounts payable		750
	E.	Accounts receivable	4,500	
		Fees earned		4,500
	F.	Cash	1,000	
		Unearned fees		1,000
	G.	Wages expense	1,025	
		Cash		1,025
	H.	Accounts payable	375	
		Cash		375
	I.	Telephone expense	275	
		Accounts payable		275
	J.	Retained earnings	2,000	
		Cash		2,000

KENDALL CORPORATION
Income Statement
For the month ended March 31, 2016

Revenue

3.

Fees earned \$4,500

**Expenses** 

Telephone expense \$275 Wages expense 1,025

 Total expenses
 1,300

 Net Income
 \$3,200

## M3-TRAINING NOTEBOOK KEY

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4. KENDALL CORPORATION
Statement of Cash Flows
For the month ended March 31, 2016

Cash flows from operating activities

Cash received from customers \$1,000
Cash paid for rent (18,000)
Cash paid to suppliers (375)
Cash paid to employees (1,025)

Net cash flows (18,400)

Cash flows from investing activities

Cash paid for office equipment (5,000)

Net cash flows (5,000)

Cash flows from financing activities

Cash received from issuing stock 100,000
Cash paid for dividends (2,000)

 Net cash flows
 98,000

 Increase (decrease) in cash flows
 \$74,600

 Cash, March 1, 2003
 0

 Cash, March 31, 2003
 \$74,600

5. KENDALL CORPORATION
Statement of Retained Earnings
For the month ended March 31, 2016

Beginning balance \$0
Add net income 3,200
Less dividends (2,000)
Ending balance \$1,200

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j.	KENDALL CORPORATION
	Balance Sheet
	March 31, 2016

6

Cash	\$74,600
Accounts receivable	4,500
Prepaid rent	18,000
Office supplies	750
Office equipment	35,000

Total assets \$132,850

#### Liabilities

Accounts payable	\$650
Unearned fees	1,000
Notes payable	30,000

Total liabilities \$31,650

#### Owners' equity

Common stock	\$100,000
Retained earnings	1,200

Total owners' equity 101,200

Total liabilities and owners' equity 132,850

1. Maich of fees carried 4.50	7.	March 31	Fees earned	4.500
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Retained earnings 4,500

March 31 Retained earnings 1,300

Telephone expense 275
Wages expense 1,025

March 31 Retained earnings 3,200

Dividends 3,200

# 2. & 7. T-Accounts

Assets	Liabilities	Owner's Equity
Cash	Accts. Pay.	Common Stock
A.100,000 B. 18,000 F. 1,000 C. 5,000 G. 1,025 H. 375 J. 2,000	H. 375 D. 750 I. 275	A. 100,000
Accounts Rec.	Unearned Fees	Retained Earnings
E. 4,500	F. 1,000	Clo. 1,300 Clo. 2,000
		1,200
Office Supplies	Notes Pay.	Dividends
D. 750	C. 30,000	J. 2,000 Clo. 2,000
Prepaid Rent		Fees Earned
B. 18,000		Clo. 4,500 E. 4,500
Office Equipment		Telephone Expense
C. 35,000		I. 275 Clo. 275
		Wages Expense
		G. 1,025 Clo. 1,025

# **LEARNING OBJECTIVE 3.9:**

Describe the differences between the periodic and perpetual inventory systems.

# PERIODIC VS. PERPETUAL INVENTORY SYSTEMS

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#### **PERIODIC**

Students may be familiar with this system from Accounting 1.

Typically used for less expensive items.

More accounts allow for more info kept on purchases, returns, discounts.

Somewhat of a dead duck due to the information computer systems can track.

#### **PERPETUAL**

Everything is in & out the inventory account.

Typically used for more expensive items.

More prevalent today because computer systems make it easy to keep perpetual records.

#### Accounts used:

Purchases
Purchases Returns and Allowances
Purchases Discount
Discount Lost (net method)

#### Accounts used:

Inventory (asset)
Discount Lost (net method)

# **LEARNING OBJECTIVE 3.10:**

Record business transactions using the periodic inventory system and the perpetual inventory system.

Chapter 8 - Perpetual vs Periodic; Gross vs Net	
Complete the analysis of the following transactions in all four me Perpetual, Net; and Periodic, Net	hods: Perpetual, Gross; Periodic, Gross;
A. Purchase \$1,000 of inventory with terms 2/10, n/30	
B. Returned \$200 of inventory	
C. Paid for inventory within discount period	
D. Paid for inventory after discount period	

### **4 Combos Example**

	Perpetual, Gross		Periodic, Gross		Perpetual, Net		Periodic, Net	
Α.	Inventory	1000	Purchases	1000	Inventory	980	Purchases	980
	A/P	1000	A/P	1000	A/P	980	A/P	980
В.	A/P	200	A/P	200	A/P	196	A/P	196
	Inventory	200	Purch R&A	200	Inventory	196	Purch R&A	196
c.	A/P	800	A/P	800	A/P	784	A/P	784
	Cash	784	Cash	784	Cash	784	Cash	784
	Inventory	16	Purch Disc	16				
D.	A/P	800	A/P	800	A/P	784	A/P	784
	Cash	800	Cash	800	Disc Lost	16	Disc Lost	16
					Cash	800	Cash	800

# **LEARNING OBJECTIVE 3.11:**

Describe the difference between the gross price method and the net price method.

# **LEARNING OBJECTIVE 3.12:**

Record business transactions using the gross price method and the net price method.

# **LEARNING OBJECTIVE 3.13:**

# Determine cash paid for inventory and operating expenses.

Fin	ancial statements and the expenditure pr	rocess	
	following information was taken from the ac	-	~
	he following determine the amount of cash Tr	ego Farms paid for the	item given the data
pre	sented below.		
A.	Beginning balance Prepaid Insurance	\$1,000	
	Ending balance Prepaid Insurance	\$1,400	
	Insurance Expense for 2016	\$2,000	
В.	Beginning Balance Salaries Payable	\$20,000	
	Ending Balance Salaries Payable	\$15,000	
	Salaries Expense for 2016	\$150,000	
С.	Beginning Balance Supplies	\$4,000	
	Ending Balance Supplies	\$5,000	
	Supplies Expense for 2016	\$2,800	
	Answer:		
A.			Prepaid Insurance
	Cash paid for insurance by Trego Farms =		
В.			Salaries Payable
	Cash paid for salaries by Trego Farms =		
C.			Supplies
	Cash paid for supplies by Trego Farms	=	

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### Financial statements and the expenditure process

A.	Beginning balance Prepaid Insurance	\$1,000
	Add: Cash Paid for Insurance	?
	Total Possible Expense	?
	Less: Insurance Expense Incurred	\$2,000
	Ending Balance of Prepaid Insurance	\$1,400

Prepaid Ir	Prepaid Insurance:	
1,000 2,400	2,000	
1,400		

1,000+?-2,000=1,400 ? = 2,400

B.	Beginning Balance Salaries Payable	\$20,000
	Add: Salary Expense Incurred	\$150,000
	Total Possible Liability	\$170,000
	Less: Cash Paid	?
	Ending Balance of Salaries Payable	\$15,000

Salaries I	Salaries Payable:	
155,000	20,000 150,000	
	15,000	

20,000+150,000-?=15,000 ? = 155,000

C.	Beginning Balance Supplies	\$4,000
	Add: Cash Paid for Supplies	?
	Total Possible Expense	?
	Less: Salaries Expense Incurreed	\$2,800
	Ending Balance of Salaries	\$5,000

Supplies
4,000
3,800
2,800
5,000

4,000+?-2,800=5,000 ? = 3,800

# **LEARNING OBJECTIVE 3.14:**

Calculate payroll taxes.